



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 25 JANUARY 2019

Andrea Woodside

01484 221000

Chair

Councillor Hilary Richards

Councillors Attended

Councillor Carole Pattison

Councillor Kath Pinnock

Councillor John Taylor

Councillor Gemma Wilson

Apologies

Councillor Julie Stewart-Turner

1 Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

Apologies for absence were received on behalf of Councillor Stewart-Turner.

2 Minutes of Previous Meeting

To receive and approve the Minutes of the previous meeting held on 16 November 2018.

Approved as a correct record.

3 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

4 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was noted that Agenda Item 13 would be considered in private session.

5 Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

None received.

6 Public Question Time

The Committee will hear any questions from the general public.

No questions were asked.

7 Corporate Customer Standards Interim Report 2018-2019

To receive the report.

Contact: Chris Read, Corporate Complaints Officer

That the report be received and that the Committee's comments regarding the management of the complaints process be noted.

8 Treasury Management Strategy Update 2019-2020

To receive the report.

Contact: Eamonn Croston, Strategic Director

That the report be received and noted and submitted to the meetings of Cabinet (on 29 January 2019) and Council (13 February 2019) with a recommendation that;

- (i) the Borrowing Strategy, as outlined in paragraphs 2.15 to 2.21, be approved
- (ii) the Investment Strategy (treasury management investments), as outlined in paragraphs 2.22. to 2.32 and appendices A and B, be approved
- (iii) the policy for the provision of repayment of debt (MRP), as outlined in paragraphs 2.33 to 2.37 and appendix C, be approved
- (iv) the treasury management indicators, as set out at appendix C, be approved
- (v) the Investment Strategy (non-treasury investments), as set out at appendix E, be approved

9 Audit Progress Report and Sector Update

To receive the report.

Contact: Robin Baker, Grant Thornton External Audit

That the External Audit Progress Report and Sector Update be received and noted.

10 External Assessment of Internal Audit Update on Progress

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

That the report be received and noted.

11 Quarterly Report of Internal Audit 2018/2019 (Quarter 3)

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

That the Internal Audit Quarterly Report (Quarter 3) be received and noted and that the issue of payroll overpayments be addressed within a future piece of audit work.

12 Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

13 Quarterly Report of Internal Audit 2018/2019 (Quarter 3)

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

That the Internal Audit Quarterly Report (Quarter 4) be received and noted.
